

The Brooks County Board of Commissioners met for its Monthly Work Session and Regular Monthly Meeting on Monday, July 2, 2018 at 5:00 p.m., in the Commissioners Meeting Room located at the Brooks County Office Building. Commissioners present were: Ms. Myra Exum, Chairperson; Mr. Joe Wingate, Vice Chairman; Mr. James Maxwell; Mr. Willie Cody; and Mr. S. L. Jones. Others present were: Ms. Patricia Williams, County Clerk; and various residents.

PUBLIC HEARING – None

WORK SESSION – Chair Exum called Work Session to order.

Reports from Committees/Departments

- A. David DeSantiago – Recreation** – Was not present.
- B. Ben DeVane – County Surveyor/Engineer** – Updated the Board on projects:
- Preparing LMIG 2018; centerline mileage has to be certified.
 - Requesting forms for LMIG 2019 from GDOT.
 - Water main design is complete; this is a County/City project. But City Manager called Administrator and requested we make it a County project; they will still assist with funding. Applied for permit from DNR; and GDOT will put on ROW; and getting information for roads, per Commission.
- C. JJ Allen – Road Superintendent** – Superintendent presented report for June 2018:
- Presented information to the Board regarding the loss the County is enduring due to installation cost of driveways/culverts; stated losing approximately \$421 to \$621 per driveway. There is a loss of \$362 per driveway for metal pipe.
 - Suggested the Road Department should come up with numbers for cost. Mr. Allen stated he will come up with the cost and present to Board at the August regular meeting.
 - The Department is four weeks behind on grading, mowing due to the weather.
 - Three motor graders are down.
 - Mr. Allen asked the Board to table the bids for the Dixie project to get more bids; and will present to Board at August meeting.

Chair closed Work Session to go into the Regular Meeting at 5:24 p.m.

- 1. Call to Order** – Ms. Exum called meeting to order.

A. Prayer & Pledge – Mr. Cody, led all in attendance in prayer and pledge of allegiance.

2. Approval of Agenda

A. July 2, 2018 Regular Monthly Meeting – Mr. Cody made a motion to approve the agenda Mr. Wingate seconded. Vote was unanimous.

3. Approval of Minutes

On a motion by Mr. Cody, seconded by Mr. Jones, the Board unanimously approved the following minutes:

- | | | |
|----|--|---------------|
| A. | Special Called Meeting | May 30, 2018 |
| B. | Monthly Work Session & Regular Meeting | June 4, 2018 |
| C. | Public Hearing-FY2018-2019 Budget | June 14, 2018 |

4. Appearances

A. Patrick Folsom - Road Concerns – Mr. Folsom provided information to the Board regarding condition of Haddock Road. Wilcox Farm wanted to straighten the road to CR 268; move the road to property line to resolve safety issue. They proposed to do a survey for 60 feet ROW; deed to Brooks County when complete; and abandon the old road to property owner. Wilcox was to clear and grade; and install drainage where it ties into the road. Mr. Folsom stated as a property owner; he was not notified of any of the proceedings. He further stated his property is being washed away due to rain; is flooded; and there is no provision for drainage; and he will lose part of his property a little at a time with each rain. Mr. Folsom also stated he spoke with Administrator; but problem has not been resolved. Chair advised Mr. Folsom that when Administrator returns to office from vacation; they will meet with him to discuss a resolution.

5. New Business

A. Permit Request – Fireworks for August 4th – Administrator requested permission for the Board to approve the use of fireworks after 9 pm on August 4, 2018 for the 2nd Annual Back to School Block Party to be hosted from 6 pm until at the Brooks County Recreation Fields. The permit was approved last year after the local ordinance approval providing the Board's authority to issue such a permit. The request is due to State Law regarding fireworks. Mr. Cody made the motion; Mr. Jones seconded; the Board approved the permit for fireworks on August 4, 2018 at the Recreation Fields. Vote was unanimous.

B. Bid Approval – Repairs to Dixie Road Bridge Drainage – On the motion by Mr. Wingate, the Board tabled this issue until the August Regular Meeting; Mr. Jones seconded. Vote was unanimous.

C. Purchase Approval for Road Department Truck – Road Superintendent submitted a request for Board to consider purchase of a new pickup truck for the Road Department. There is \$40,000 allocated in the FY2018-FY2019 budget for the purchase. Mr. Allen submitted two bids; purchasing policy requires two. He asked Cass Burch to provide a bid; and Mr. Burch appeared with quotes for three Dodge trucks (2 gas and 1 diesel). The Board stated they need time to look at the bids; and will place on the agenda for August Regular Meeting. Mr. Jones motioned to table the bids until the

August meeting to give them time to look at; Mr. Wingate seconded. Vote was unanimous.

D. Purchase Approval for Road Department Motor Graders – Administrator received request to have the Board consider two new John Deere Motor Graders from Flint. The proposal is to trade-in four old or non-running graders and lease two new ones for five years. Over five years the total cost is \$156,656; one 670G with Rome Sloper for \$21,500 annual payment; and one 670G with Scarifier Mount for \$16,500 annual payment, price varies if options change. CAT price is \$202,068 over five years. The John Deere Motor Graders have been included in the Debt Service portion of the budget. On the motion by Mr. Cody, seconded by Mr. Maxwell; the Board approved the lease of two 670G John Deere Motor Graders from Flint for \$156,656 for five years. Chair called for the vote. Mr. Cody, Mr. Maxwell; and Mr. Jones voted yes. Mr. Wingate voted no. Vote was 3 to 1.

E. Purchase Approval for Road Department Mini Excavator – Road Superintendent submitted a request for Board's consideration of one new CAT 313 Mini Excavator from Yancey on lease for three years with an annual payment of \$25,015; with a \$63,420 buyout option. John Deere has best overall price; however; their buyout price for three years is quite high. The Board approved the three-year lease of a new CAT 313 Mini Excavator with an annual payment of \$25,015 on the motion by Mr. Mr. Maxwell; seconded by Mr. Wingate. Vote was unanimous.

F. Purchase Approval for Sheriff's Department Vehicles – Sheriff Mike Dewey requested purchase of two used 2014 Tahoes from Classic Automobile Co., Inc. to be used as traffic units. The FY2018-2019 Budget included \$40,000 for a single vehicle. The price for both 2014 vehicles is \$29,895.00. Mr. Cody made the motion to approve the purchase of two 2014 Tahoes for \$29,895.00 from Classic Automobile Co., Inc. from the Uniform Patrol Budget, Mr. Jones seconded. Vote was unanimous.

G. Purchase Approval for Equipment for Sheriff's Vehicles – Sheriff Mike Dewey also requested Board's approval to purchase equipment for the two 2014 Tahoes. To fully equip the two vehicles; the Sheriff received bids from McLaggan for \$15,643.50 per vehicle. This does exceed the amount budgeted for new vehicles for the department; but the Sheriff and Administrator feel confident the difference can be make up over the next 12 months from Uniform Patrol budget. Total price is \$31,287. Mr. Maxwell made the motion to approve purchase of equipment from McLaggan for the two 2014 Tahoes for \$31,287 form Uniform Patrol Budget; Mr. Cody seconded. Vote was unanimous.

H. Washington Street Gym – Administrator and Mr. Christian requested a quote to repair several areas of the floor at Washington Street Gym; the cost for repairs would be around \$15,000 (and would not be replacing everything; just the areas that are showing bad, most of the floor is rotting however). A quote was also received for \$45,000 to replace the entire floor with carpet, assuming inmate labor removes all the old floor and metal track system that was put in place many years ago. After discussion, Mr.

Wingate made a motion to table this issue until the August regular meeting; Mr. Jones seconded. Vote was unanimous.

I. Brooks County Emergency Management Employee Disaster Compensation Policy – Administration received the next portion of the Brooks County Disaster Preparation Plan from EMA Director, Mike Smith. During the storms, the County is eligible for employee reimbursement. However; those who are salaried are not eligible; and do not receive compensation for their efforts during these events. The policy would cover the employees and the County and provide a guideline for handling. The policy can only be enacted by a declared State of Local Emergency. Mr. Wingate made a motion to approve the Emergency Employee Disaster Compensation Policy, seconded by Mr. Jones. Vote was unanimous.

J. Request for Position at Tax Commissioner Office – Administrator received a request from Tax Commissioner, Becky Rothrock for Board to consider additional help in her office. She is proposing a part-time position at \$10.50 per hour, to be utilized for 29 hours per week. Cost for salary would be \$15,834; plus \$1,211.30 for payroll taxes, for an increase in funds of \$17,045.30. This position is not included in the FY2018-2019 Budget; and funds would have to be appropriated from another source. Tax Commissioner appeared before Board to present her request. On the motion by Mr. Maxwell; seconded by Mr. Wingate, the Board unanimously tabled this issue for a later date.

K. Purchase Approval for New Jail Mower – A request was received from Sheriff's Department for the purchase of a new mower to be used at the Jail and CID Building. Funds were allocated in the FY2018-2019 Budget to purchase from the Jail budget for \$7,500. The following bids were submitted:

South Georgia Powersports and Outdoor	Exmark FX730V 60"	\$6,777.15
South Georgia Powersports and Outdoor	Exmark RAS708GE 60"	\$6,548.56
Farmers Tractor Company	Bush Hog HDZ-ZT3161 61"	\$8,495.00
Farmers Tractor Company	Bush Hog HDZ-ZTDC2355 55"	\$6,995.00
South Georgia Outdoor Power	Spartan RZ Pro 61"	\$4,999.00
South Georgia Outdoor Power	Spartan RZ Pro 61"	\$5,699.00
Powerhouse Outdoor	Pro-TurnZt740	\$5,749.38
Powerhouse Outdoor	Pro-Turn160 23.5 HP	\$7,179.12
Powerhouse Outdoor	Pro-TurnFS730	\$6,132.36
Powerhouse Outdoor	Pro-Turn160 25 HP	\$6,854.64
John Deere Ag Pro	Z930M	\$9,000.00

Mr. Cody made the motion to approve purchase of the Exmark FX730V 60" mower from South Georgia Powersports and Outdoor for the Jail in amount of \$6,777.15; and funds will come from the Jail's budget for FY2018-2019; seconded by Mr. Jones. Vote was unanimous.

6. Unfinished Business - None

7. County Administrator Notes/Comments

A. GDOT LMIG FY2019 Award – A letter was received from GDOT for our FY19 LMIG award in the amount of \$690,768.82; and with the new TSPLOST we are only required a 10% match, instead of 30%; bringing our FY19 minimum project amount to \$759,845.70.

B. TSPLOST Information Meeting – South Georgia Regional Commission sent a letter regarding an information meeting on the TSPLOST for officials to have questions answered by State Officials who are familiar with the process. Brooks County should expect to see funds begin coming in around November/December timeframe. The tax began in May; and will start collecting on October 1st. The meeting is scheduled for July 10, 2018 at 1:00 pm in Nashville, GA.

8. Commissioners Notes/Comments

A. Joe Wingate - District 1 – No comment.

B. S. L. Jones, District 2 – Commented on mowing problem and hauling logs in his area.

C. Willie Cody, District 3 – No comment.

D. Myra Exum, District 4 – Wished everyone a Happy and Safe 4th of July.

E. James Maxwell, District 5 – Remarked on the City's decision to delete funding for Recreation Department, Economic Development; and Library. He further stated he will not put burden on taxpayers by raising taxes due to the City's funding cut.

9. Executive Session – None

10. Adjournment - Mr. Cody made the motion to adjourn regular meeting at 6:26 p.m.; Mr. Wingate seconded.

Ms. Myra Exum, Chair

Ms. Patricia A. Williams, Clerk