

The Brooks County Board of Commissioners met for a Special Called Meeting and a Work Session on Tuesday, January 25, 2022, at 5:15 p.m., at the Brooks County Administration Building, in the Administration Office, located at 610 South Highland Road, Quitman, GA. Commissioners present were: Mr. Willie Cody; Ms. Myra Exum, and Mr. Lee Larko. Mr. Patrick Folsom, Chairman; Mr. James Maxwell, Vice Chairman were not present. Others present were Ms. Jessica McKinney, County Administrator; Ms. Patricia Williams; County Clerk; Ms. Kim Daniels, Human Resources; and Jason Kemp, County Attorney; and various residents.

Special Called Meeting

1. **Call to Order** – Due to the Chairman and Vice Chairman not being present, there was a quorum, Ms. Exum, Mr. Cody, and Mr. Larko. County Attorney, Mr. Jason Kemp advised that by having a quorum the Commissioners present could designate who will lead the meeting; and that person can take action on decisions made. Mr. Cody and Mr. Larko agreed and designated Ms. Exum to lead the meeting in the absence of the Chairman and Vice Chairman.

Prayer/Pledge – Mr. Larko led all in attendance in prayer and the pledge of allegiance.

2. **City Council**

A. Farmers Market

B. Automatic Aid Agreement

City of Quitman Mayor, Ms. Zinda McDaniel, requested to be removed from the agenda; and requested an in-office meeting on January 26, 2022, at 6:00 pm.; request was granted.

3. **R & G Tree Service & Land Maintenance – Right of Way Contract Extension** – The Right of Way Mowing Contract is up for renewal as of December 13, 2021. Administrator stated there was no review notification and it could have been missed due to changes in the Procurement Policy. The contract allows for three renewals, this is the second renewal with no changes, it has been budgeted, there have been no complaints; and is ready to proceed with approval. Mr. Becton provided the Insurance binder requirements needed to meet approval of the contract extension. Ms. Exum inquired of Mr. Becton if he has a commercial pesticide license to spray; he responded he does not. Mr. Cody made the motion to renew Right of Way Contract with R & G Tree Service & Land Maintenance in the amount of \$205,718.40; Mr. Larko seconded. Vote was unanimous.

4. **Work Session**

A. Regular Meeting Agenda Review – February 7, 2022

Administrator stated she would have a mid-year budget review for the Board. Ms. McKinney advised the Board of the discovery of the change in the way Constitutional Officers are paid. They should be on the same cycle as the Commissioners, once a month. She further advised that she would send out communication notification of the change.

Under New Business - Mr. Larko requested to add to the agenda the project cost for placing rumble strips on Magnolia Church Road.

Under Old Business – Items added were Wrecker Service Contract and Surplus List, per Administration.

R & G Tree Service was removed from the agenda under New Business.

Appearance by Ms. Fannie Gibbs was moved to #8B, Public Comments. Ms. McKinney will review other appearance requests such as, potholes, trash pickup, road trash removal, etc. to see if can be handled thru administration and/or Road Department.

Notification from GDOT for Project SR 122 at SR 333 for an elliptical roundabout, was moved to #B under Invited Guests.

5. Adjournment

On the motion by Mr. Cody, seconded by Mr. Larko, the Board adjourned the special called meeting/work session at 6:03 p.m.

Mr. Patrick Folsom, Chairman

Ms. Jessica McKinney, County Administrator

Ms. Patricia A. Williams, County Clerk