

The Brooks County Board of Commissioners met for a Special Called Meeting on Wednesday, September 26, 2018 at 5:00 p.m. in the Commissioners Meeting Room located at the Brooks County Office Building. Commissioners present were: Ms. Myra Exum, Chairperson; Mr. Joe Wingate, Vice Chairman; Mr. Willie Cody; Mr. S. L. Jones; and Mr. James Maxwell. Others present were: Mr. Justin DeVane, Administrator; Ms. Patricia Williams; County Clerk;

A. SPECIAL CALLED MEETING – Chair Exum called meeting to order.

1. Personnel – Chair Exum advised the Board of the resignation letter from County Administrator, Mr. Justin DeVane; and read the letter to the Board.

Mr. Maxwell made the recommendation to let Mr. DeVane go and compensate him until October 8, 2018; which is the effective date of his resignation. He further suggested to wait until the new Commissioners come on Board in January to hire an Administrator; and compensate the County Clerk and Office Staff for increase in duties. After discussion, Mr. Wingate made a motion to accept Mr. DeVane's letter as written and dated to be effective October 8th, Mr. Jones seconded. Chair called for the vote. Mr. Jones and Mr. Wingate voted yes. Mr. Maxwell and Mr. Cody voted no, making the vote a tie. Chair Exum voted yes breaking the tie; vote was 3 to 2.

Board discussed hiring an interim Administrator. Chair Exum stated she had spoken with David Wills, ACCG, he is willing to assist in the process; provide names of potential individuals for a term of six months.

Mr. Jones commented why hire an interim, let the office run under normal procedures with County Clerk and the office staff; and start process for advertising for an Administrator.

Mr. Wingate stated the Board should make a pledge to not individually contact Department Heads; to keep down bickering. Mr. Wingate stated a recap of the Board's discussion: Will not hire an interim Administrator, Clerk and Staff will run office under normal procedures; if something needs immediate attention, to call Chair Exum and will schedule called meetings if need be; run ad for Administrator; Clerk will start gathering information to prepare the ad.

After discussion, a motion was made by Mr. Maxwell to appoint County Clerk, Ms. Patricia Williams, as Interim Administrator until position is filled; will provide additional compensation of \$1500.00 per month until an Administrator is hired, to be effective October 5, 2018, Mr. Cody seconded. Vote was unanimous.

Adjournment

Mr. Cody made the motion; Mr. Maxwell seconded; to adjourn the special called meeting at 5:38 p.m.

Ms. Myra Exum, Chair
Mr. Justin DeVane, Administrator
Ms. Patricia A. Williams, Clerk