

The Brooks County Board of Commissioners met for its Regular Monthly Meeting on Monday, March 2, 2020 at 5:00 p.m., in the Commissioners Meeting Room located at the Brooks County Office Building. Commissioners present were: Mr. James Maxwell, Chairman; Mr. Patrick Folsom, Vice Chairman; Mr. Willie Cody; Ms. Myra Exum; and Mr. Rhett Rowe. Others present were: Ms. Jessica McKinney, Administrator; Ms. Patricia Williams, County Clerk; Mr. Jason Kemp, Attorney; and various residents.

**Public Hearing – Special Exception to Establish an Event Venue – Sign-in Sheet Provided**

Ms. Sherry Davidson, Planner, Southern Georgia Regional Commission (SGRC), presented the Petition of Robert Lambert for a Special Exception to establish an event venue on a portion of 70 acres (3 acres) in an existing building on the property. Mr. Lambert and family have lived on the property for 29 years. The subject property is within the Agricultural zoning district, located at 13026 Highway 122, Barney, GA in unincorporated Brooks County, being more specifically described as Map No. 087, Parcel No. 0050, of Brooks County. Ms. Davidson stated the building will be brought up to code before starting the venue, per information provided to Mr. Lambert by the Brooks County Building Inspector, Mr. Billy Ingram. SGRC Staff recommended approval of the Application by Mr. Lambert. Brooks County Planning Commission met on February 18, 2020; and approved the request.

Chairman inquired if anyone would like to speak to on behalf of the Special Exception request since there was no opposition on the sign-in sheet. Mr. Lambert stated he would only speak if the Board had questions for him. Chairman closed the public hearing at 5:03 p.m.

**1. Call to Order** – Chairman called the meeting to order; welcomed and thanked everyone for coming.

**A. Prayer & Pledge** – Mr. James Brown led all in attendance in prayer and pledge of allegiance.

**2. Approval of Agenda**

On the motion by Mr. Folsom, seconded by Mr. Cody, the Board unanimously amended the agenda to add item B to the New Business section, Special Exception for Event Venue.

**A. March 2, 2020 Regular Monthly Meeting** – Mr. Cody made the motion to approve the agenda with necessary corrections, Ms. Exum seconded. Vote was unanimous.

**3. Reports from Committees/Departments**

**A. Engineer/Surveyor, Ben DeVane** – Reported the following:

- Provided documents to County Attorney regarding the claim of H & H Paving against the County.
- Preliminary environmental survey for the bridge site on Old Madison Road has been completed.
- 2020 LMIG corrections have been submitted to GDOT.

- Certified Road Mileage has been verified and submitted to GDOT, 596 miles for funding.

**B. Tax Assessor, Wayne Waldron** – Presented the Quarterly Report of Digest Correction Orders as a Result of Personal Property Review. The total refund is \$718.08. Total billed is \$128,260.75; and total collected \$127,542.67. Mr. Waldron reported there is one business that has been overpaid due to not reporting inventory properly, the refund will be approximately \$2,000. The County only offers refunds for the last three years.

**C. Victim Witness, Peggy Wilson** – Victim Witness Advocate, Ms. Peggy Wilson, reported that for the Fiscal Year October – September her office received 62 new cases, 35 existing cases, 3 stalking cases, 3 elderly abuses; and 36 domestic violence cases of which there were 21 males and 15 females. Victim Witness office has provided services to 883 domestic violence victims. On March 28<sup>th</sup> there will be the first Faith Based Initiative.

#### **4. Approval of Minutes**

On a motion by Mr. Cody, seconded by Mr. Folsom, the Board unanimously approved the following minutes with the necessary corrections:

- |  |                   |
|--|-------------------|
| • Monthly Work Session & Regular Meeting | February 3, 2020  |
| • Special Called Meeting                 | February 12, 2020 |

#### **5. Appearances**

**A. Jamar Subdivision Exposed Water Main – Johnny Cooksey** – Mr. Cooksey requested to appear to discuss the exposed water main in Jamar Subdivision. The water main needs to be removed on the right-of-way or place them deeper in the ground; because the motor grader is hitting the main. He stated they need to find the water mains to know where they are supposed to be. County Engineer, Mr. Ben DeVane stated a survey of the right-of-way would need to be done. After discussion, the Board authorized Mr. DeVane to survey the ROW to know where to put the lines on a motion by Ms. Exum; and seconded by Mr. Cody. Vote was unanimous.

#### **6. New Business**

**A. Development Authority – Reimbursement Request** – The Development Authority submitted a request for a year end reimbursement in the amount of \$92,531.56, which exceeds the budgeted amount of \$75,000. Currently, there is not an Intergovernmental Agreement in place that asserts payment above the budgeted amount. The exceeded amount of \$75,000 is a result of the unfunded operating expenses withdrawn by the City of Quitman. After discussion, the Board tabled this request for more information; and the preparation of an Intergovernmental Agreement until the next meeting or a special called meeting, on the motion by Mr. Folsom; seconded by Mr. Cody. Vote was unanimous.

**B. Special Exception for an Event Venue - Robert Lambert** – Ms. Exum made the motion, Mr. Folsom seconded, to approve the Special Exception request to establish an event venue on existing property of Mr. Robert Lambert within the Agricultural Zoning district, located at 13026 Highway 122, Barney, GA; and to bring the building up to code before starting the venue, as per the instructions of Building Inspector. Vote was unanimous.

**7. Unfinished Business**

**A. Appointment for Behavioral Health Board** – Chairman presented the name of Mr. Donnie Ware to serve on the Department of Behavioral Health Developmental Disabilities (DBHDD) Region Four Advisory Council. The Board unanimously approved the appointment of Mr. Donnie Ware to the Department of Behavioral Health Developmental Disabilities (DBHDD) Region Four Advisory Council on the motion by Ms. Exum; and seconded by Mr. Folsom. Mr. Ware will complete the unexpired term ending December 31, 2021.

**B. Declare Surplus Property – Road Department One Day Auction** – Administration requested Board's consideration to declare the list for surplus and adopt the resolution. Mr. Owens, Consultant, presented a list of County-owned property to be declared as surplus property and attached to Resolution 20-R-02, Declaring Surplus Items for Public Auction. The surplus auction has not been advertised due to waiting on approval from the Board. The one-day auction will be from 7:00 a.m. to 12:00 p.m.; the date has yet to be determined. Mr. Folsom made the motion approving the surplus auction and adopting the Resolution for a one-day auction of property listed, Mr. Rowe seconded. Vote was unanimous.

**C. McCall Company Quote – Administration Building Roof** – During the December 2, 2019 meeting, Mr. McCall appeared to discuss the details of the covered warranty work on the complete Administrative Building Roof that was done two years ago. McCall Companies have been back and forth with the Contractor, Horizon Roofing, LLC, to try and obtain a Manufacturer's warranty for the new roof which meets the requirements of the Contract Documents; and other required final paperwork, to close this project out. Due to the Contractor not being able to secure an adequate warranty from the manufacturer, McCall suggested several months ago that Horizon Roofing, LLC offer the County a warranty which meets all technical requirements of the Contract. The difference would be from Horizon Roofing, LLC, who installed the roof, rather than GAF, the Manufacturer. Horizon has finally agreed to offer the County a 20-year, No-Dollar-Limit, Non-Prorated Weathertightness Warranty as required by the Contract. The Board tabled the issue until the next meeting in December to give the County Attorney chance to look at paperwork. During the meeting on December 10, 2019, after discussion, the Board unanimously accepted the warranty from the Contractor, Horizon Roofing, LLC, and to release the remaining funds in the amount of \$27,177.00.

**Update:** Mr. McCall submitted the close-out documentation for the Administration Building Roof for Brooks County to remit payment, as agreed, to the Contractor, Horizon Roofing, LLC.

Roofing, LLC in the amount of \$27,177.00. Mr. Cody made the motion to approve the payment to Horizon Roofing, LLC of \$27,177.00; Mr. Folsom seconded. Vote was unanimous.

**8. County Administrator Notes/Comments - None**

**9. Calendar Items to Note - Administrator presented calendar items for Board information:**

March 2-6, 2020 – Elections Qualifications

March 4, 2020 – Open House: Administration Building @ 5 pm

March 11, 2020 – Tax Assessors Board Meeting @ 5:30 pm

March 17, 2020 – Family Connection Meeting (Lunch)

March 17, 2020 – County Administrator @ GCCMA Conference

**10. Commissioners Notes/Comments**

- **Rhett Rowe - District 1** – Thanked everyone for coming.
- **Patrick Folsom, District 2** – Thanked everyone for doing their part checking log trucks.
- **Willie Cody, District 3** – Thanked Road Department for what they are doing, not getting as many phone calls.
- **Myra Exum, District 4** – Also, stated not getting as many calls.
- **James Maxwell, District 5** – Thanked everyone for coming.

**9. Executive Session – Personnel & Attorney Update**

The Board closed the regular meeting to go into executive session at 5:59 p.m. on a motion by Mr. Folsom, seconded by Mr. Cody.

On the motion by Mr. Rowe, seconded by Mr. Cody, the Board unanimously approved to start process on Haddock Road, comply with statutes; and acquire deed.

**10. Adjournment - Mr. Cody made the motion to adjourn regular meeting at 7:01 p.m.; Ms. Exum seconded.**

Mr. James Maxwell, Chairman  
Ms. Jessica McKinney, Administrator  
Ms. Patricia A. Williams, Clerk