

The Brooks County Board of Commissioners met for a Special Called Meeting and Work Session on Wednesday, April 28, 2021 at 5:15 p.m. in the Commissioners Meeting Room at the Brooks County Administration Building located at 610 South Highland Road, Quitman, GA. Commissioners present were: Mr. Patrick Folsom, Chairman; Mr. James Maxwell, Vice Chairman; Ms. Myra Exum; and Mr. Willie Cody. Mr. Rhett Rowe was present via telephone. Others present were: Ms. Jessica McKinney, County Administrator; Ms. Patricia Williams; County Clerk; Ms. Kim Daniels, Human Resources; and Mr. James Burchett, County Attorney; and other residents.

1. **Call to Order** - Chairman called meeting to order at 5:20 pm.

Prayer/Pledge – Mr. Cody led all in attendance in prayer and the pledge of allegiance.

2. **Special Called Meeting**

Chairman requested to amend the agenda under Executive Session; to add Real Estate as item 3B. The motion was made by Ms. Exum to amend the agenda to add Real Estate as item 3B under Executive Session, Mr. Cody seconded. Vote was unanimous.

A. Paving a Portion of Jefferson Street – Mr. Maxwell requested this item on the agenda for discussion. Mr. Maxwell stated this is something to take a look at since the 3rd District has been done and something needs to be done for citizens in 5th District. The project would consist of paving from Screven Street to McCloud Street; and the City would pick up project from that point from McCloud Street to Hwy 76.

B. GDOT FY 2021 LMIG Safety Action Plan – During the Special Called Meeting on March 29, 2021, the Board approved the FY2021 LMIG Safety Action Plan (SAP) from GDOT. GDOT submitted a list of roads using crash data compiled from accident reports, throughout District 4. The application had to be submitted by April 15, 2021. The total cost of the projects selected shall not exceed \$350,000; and a 10% or 30% local match is required.

County Clerk provided the list to the County Engineer for completion to send to GDOT. County Engineer, Mr. Ben DeVane, discovered some of the roads were dirt roads; therefore, they could not be striped. Another list of roads had to be compiled quickly in order to submit the application to GDOT by the deadline to prevent losing the funds. Mr. DeVane contacted GDOT Representative and advised of the dirt roads and changes to their submitted list of roads. The new list for FY2021 LMIG Safety Action Plan (SAP) was submitted to the Board for approval:

1. Hamlin Road beginning at Empress Road and ending at Stanley Road
2. Dry Lake Road beginning at Dixie-Barwick Road and ending at Garbett Road
3. Dixie Road beginning at 1300' East of Railroad Bridge and ending West of Railroad Bridge
4. Dixie Road beginning at Thomas County Line and ending at Hilda Road
5. Grooverville Road beginning at Hickory Head Road and ending at Dixie Road
6. Johnson Short Road beginning at SR 76 and ending at SR 333

The total cost is \$174,636 for 14.0 miles of centerline striping and edge line striping.

The Board reconsidered the FY2021 LMIG Safety Action Plan road list presented and approved the revised list on the motion by Mr. Maxwell; seconded by Ms. Exum. The vote was unanimous.

C. Farmers Market – Chairman stated himself, Vice Chairman, Mr. Maxwell, Ms. McKinney and Ms. Daniels; did a walk thru of the property, which is owned by the City and County, to look at options to see what can be done to vamp it up. They are looking at grants to assist with improvements. In the meantime, looking at getting water running, lights repaired, bathroom door needs painting and primed; and once those items are completed place a black chained link fence to secure from traffic. Administration will get a general quote and bring to the Board.

D. Washington Street Gym – No discussion.

E. FY2021-22 Budget Discussion

- **Commissioners' Request for Considerations** – Administrator asked the Board to think about their consideration of budget spends for next year; what they want to target for spending; and advise within the next two weeks.
- **Fire Department Fleet** – Administration informed the Board Engine 11 is permanently down. The Board agreed that equipment for Volunteers need to be looked at to see what they have and what condition they are in.

Board discussed the Road Department having their own repair shop in the metal building behind the Admin Building. Will set a workshop for discussion.

Board also discussed an Appreciation and Volunteer Loyalty event for volunteer firefighters.

The Board amended the agenda to add Emergency Tree Cutting to open quotes submitted on a motion by Mr. Maxwell, seconded by Mr. Cody. Vote was unanimous.

Three quotes were submitted for emergency tree cutting on County roads:

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| 1. | Faithful Hands | \$14,500 |
| 2. | Bennett Tree Service | \$1,600 per 8 hours |
| 3. | R & G Maintenance | \$22,800 for 1900 trees |

The Board will award the bid during the regular meeting on Monday, May 3rd.

3. Executive Session – Real Estate

The Board closed the special called meeting to go into executive session at 7:06 p.m.; on the motion by Mr. Maxwell, seconded by Mr. Rowe.

The Board closed executive session at 8:11 p.m. to go back into the special called and work session, on motion by Ms. Exum; seconded by Mr. Maxwell.

No action was taken.

4. Workshop

May 3, 2021 – Regular Monthly Meeting Agenda Review/Approval

County Administrator led the Board in review of the agenda for the regular meeting on May 3, 2021. The agenda was reviewed item by item and changes were made.

New Business: The Board added Item C, Sly Fox Antiques, and Emergency Tree Service to the regular monthly agenda under New Business.

Unfinished Business: Board removed East Brooks Fire Department from the regular monthly agenda.

County Administrator Notes/Comments: No changes were made.

On the motion by Ms. Exum, seconded by Mr. Rowe, the Board adjourned the work session at 8:15 p.m.

Mr. Patrick Folsom, Chairman
Ms. Jessica McKinney, County Administrator
Ms. Patricia A. Williams, County Clerk