

The Brooks County Board of Commissioners met for a Special Called Meeting/Work Session Monday, April 29, 2024, at 5:15 p.m., at the Brooks County Administrative Building, in the Commissioners Meeting Room, located at 610 South Highland Road, Quitman, GA. Commissioners present were: Mr. Patrick Folsom, Chairman, Mr. James Maxwell, Vice Chairman, Mrs. Myra Exum; Mr. Willie Cody; and Mr. Larko. Others present were Ms. Jessica McKinney, County Administrator; Ms. Patricia Williams; County Clerk; Ms. Kim Daniels, Human Resources; and Mr. Jason Kemp, County Attorney, and various residents.

SPECIAL CALLED MEETING

1. CALL TO ORDER – Chairman called the meeting to order.

A. PRAYER/PLEDGE – Mr. Larko led all in attendance in prayer and pledge of allegiance.

The Chairman put the meeting at ease for 5 minutes to get clarification from County Attorney regarding whether wearing campaign shirts in a meeting is a form of campaigning, per an inquiry by Commissioner Exum.

B. Topics for Motion/Discuss

a. Brooks County Health Insurance Quotes – Ms. Kim Daniels, Human Resources, has requested quotes from insurance companies for the renewal of the county's health insurance. Thus far, she has not received any quotes, but will inform the Board upon receipt of quotes.

b. RFPs – Bid Opening – Bids were submitted by The Scruggs Company and James Warren & Associates for the following:

The Scruggs Company

1. Rodgers Lane and Wooten Lane Storm Drain Project - \$108,446.42
 2. Carter Road and Old Thomasville Road Drain Project - \$202,641.59
 3. Pidcock Road and Simpson Road Storm Drain Project - \$80,697.95
- Total bid amount: \$391,785.96

James Warren & Associates

1. Pidcock Road and Simpson Road Storm Drain Project - \$89,314.00
 2. Carter Road and Old Thomasville Road Drain Project - \$222,035.00
 3. Rodgers Lane and Wooten Lane Storm Drain Project - \$119,894.00
- Total bid amount: \$431,243.00

The difference between the bid amounts: \$39,457.04. The Board will award the bid during the regular monthly meeting on May 6, 2024.

c. 2024 LMIG Additional Funding – Project List – Nick Clark, 12 Stones Engineering, presented the list of road projects for the LMIG additional funding from GDOT. The additional funding amount awarded to Brooks County is \$984,118.13. The recommendation from Mr. Clark was the roads at the top of the list, Dixie Barwick, and Barwick Road. Mrs. Exum commented that Dixie Barwick Road and Barwick Road are connector roads and a safety hazard. After review and discussion, the Board accepted/approved on a motion by Mr. Larko, to use the additional LMIG funding, \$984,118.13, to improve the following roads from the list, (total amount \$1,003,000.00) and the remaining balance, in amount of \$18,881.87 will come from the ARPA Fund Account, Mr. Maxwell seconded. The Board voted unanimously and authorized proceeding with the RFPs.

Roads approved:	Simmon Hill Road	\$510,000.00
	Hamlin Road	\$326,000.00
	Hickory Head Road Patching	\$115,000.00
	Patrick Road Patching	\$ 52,000.00
Total Amount:		\$1,003,000.00

d. Brooks County Credit Card/Purchasing Card Policy – County Attorney, Mr. Jason Kemp, provided draft redlined copies of Credit Card Policy/Purchasing Card for the Board to review and advise him of any corrections, additions, etc., and to think about what restrictions they would like to include. A copy of the User Agreement for Elected Officials and User Agreement for Brooks County Employees was also provided for review. This topic will be placed on the work session agenda for May 20, 2024, at 4:15 p.m. The Board discussed and unanimously agreed to change the time for the work sessions from 5:15 p.m. to 4:15 p.m., beginning May 20th.

C. Topics for Discussion

a. Dr. Horne – Provide Current Operational Updates and Plans for FY2025 Budget Preparation – Dr. Marie Horne provided an overview of the Historical Board accomplishments and a copy of their finances from the inception of the Board to present. An expenditure report was also provided. Dr. Horne thanked the Board for support and funding assistance. The Historical Board future project is doing a video tape, and document of forebearers from Brooks County within the confines and regulations. Dr. Horne thanked the Board for allowing her to appear and provide an update on operations and future projects.

2. WORK SESSION

A. Regular Meeting Agenda Review – May 6, 2024 – The Board reviewed/discussed the agenda for the upcoming meeting.

Under Invited Guest – added Brooks County Hospital Authority and Cathy Parker, Philanthro Films.

Under New Business – added Amend By-Laws for Elections Board Members from 3 to 5 members.

Added – Road Department Equipment Quotes for Mini Excavator and a Jetter

Added – Hempstead Venue Noise – Sheriff Dewey

3. EXECUTIVE SESSION – The Board went into executive session at 7:12 pm on a motion by Mr. Larko, and Mr. Cody seconded.

A. Litigation – County Attorney updated the Board on pending litigation.

The Executive Session was adjourned at 7:32 pm, to go back to the special called meeting, Mr. Maxwell motioned, and Mrs. Exum seconded.

4. ADJOURNMENT

The Board adjourned at 7:33 pm, on the motion by Mr. Maxwell, seconded by Mr. Larko.

Mr. Patrick Folsom, Chairman

Ms. Jessica McKinney, County Administrator

Ms. Patricia A. Williams, County Clerk