

Finance Director

Brooks County, Georgia, population 16,500 and located in south Georgia along the Florida border adjacent to Valdosta, the I-75 corridor, and Moody AFB, is accepting applications for a Finance Director. Brooks County is a rural county known for being a significant agricultural producer of pecans, beef and dairy cows, cotton, soybeans, peanuts, and cucumbers. The county enjoys stable political leadership and a healthy fund balance. This full-time position, under the direction of the County Administrator, is responsible for:

- Managing the day-to-day operations of the county's financial system using Edmunds financial software.
- Supervising two full-time employees.
- Coordinating financial activities with other elected and appointed officials.
- Assisting the County Administrator with preparing and monitoring the \$20M annual budget.
- Preparing financial statements and assisting the auditor with the annual audit.
- Preparing required financial reports.
- Managing investments.
- Assisting the County Administrator with overseeing various outsourced service contracts including Information Technology, Emergency Medical Services, Fleet Management, Road Department, Payroll, and Solid Waste collection/disposal.

Minimum qualifications include a Bachelor's degree in Accounting or related field, 3-5 years of experience in local government financial management, knowledge of modern public administration financial management/fund accounting, GASB rules, employee supervision and development, and budget preparation and control, along with computer skills, excellent customer service skills, and possession of a valid driver's license.

The starting salary ranges from \$75,000 to \$85,000 DOQ, plus generous benefits including a five-year vesting schedule for a defined benefit retirement plan.

Submit your resume, cover letter, and three professional references as a PDF to:

kdaniels@brookscountyga.gov. Position opened until filled. The first review of resumes is to begin July 18, 2024.

Hiring dependent upon successfully passing drug screening, background check, social media check, employment history check, and driving history check. Brooks County, Georgia is an EOE.