



**BROOKS COUNTY BOARD OF COMMISSIONERS
QUITMAN, GA
POSITION ANNOUNCEMENT**

The Brooks County Board of Commissioners is currently accepting applications for the position of: **Laborer**, Road Department, Brooks County, Georgia

Starting salary range: \$9.65/hr (Commensurate of Experience/Qualifications)

FLSA Status: Full Time

The Brooks County Road Department is now accepting applications/resumes for position of Laborer for Brooks County Road Department. This position is responsible for assisting in the repair and maintenance of specific projects and activities.

DUTIES AND RESPONSIBILITIES:

- Performs various unskilled manual tasks (ie. Digging, loading, etc.).
- Physically moves material and supplies as needed.
- Assists with road construction, repair and maintenance activities (ie. Shoveling, asphalt, filling depressions, etc.).
- Assists in the clearance of rights-of-ways (ie. Grass cutting, etc.).
- Assists in the collection of refuse.
- Makes minor repairs and conducts maintenance to bridges.
- Assists in the laying of drainage tiles.

MANAGER(S):

- This position reports to Road Superintendent.

NON-ESSENTIAL JOB FUNCTIONS:

- Loads and unloads materials and supplies.
- Assists mechanics and road crews on an emergency and as needed basis.
- Operates small tools when needed.
- Performs other duties as assigned.

OTHER REQUIREMENTS:

- Regular attendance is essential.
- Must arrive to work on time, prepared to perform assigned duties and work assigned schedule.

- Employee must have the ability to work well with others.
- Employee must be able to perform the essential functions of the position without posing a direct threat to the health and safety of themselves and others.
- Requested accommodations to work hours and schedules are considered on an individual basis.

PHYSICAL REQUIREMENTS:

The physical demands and work environment characteristics described here are representative of those that must be met by an employee to successfully perform the essential functions of this job. Reasonable accommodations may be made to enable individuals with disabilities to perform the essential functions.

- The employee is required to walk, sit, stand, end and stoop.
- May be required to lift, carry or push/pull supplies, materials, equipment and/or items weighing up to 50lbs.
- Required to work outdoors.
- Must be able to tolerate a moderate noise level environment.

EDUCATION AND REQUIREMENTS:

- Must have High School Diploma or GED.
- At least (1) year experience performing unskilled manual labor.
- Must possess a valid Georgia Driver's License.
- At least 18 years of age.
- Must submit to and pass background check and drug screen.

BENEFITS:

- After (30) days, Employee is eligible for Healthcare Benefits.
- After (90) day working probationary period, Employee is eligible for vacation, sick leave, holidays; and uniforms.

Brooks County, Ga. is an equal opportunity employer that offers a healthy work environment and benefits. Full scope of position and application for employment can be found at <https://brookscountyga.gov/career-opportunities/apply> Applications will be accepted by website submission, email, or mail (delivery of in-person applications are not permitted at this time) until the position is filled and should be presented to:

Brooks County Board of Commissioners
Attn: Kim Daniels, HR Coordinator
610 South Highland Rd. Quitman, GA 31643
kdaniels@brookscountyga.gov